Catalysis Workshop
Location: Brookhaven National Laboratories

PI’s attending:
Raul Miranda (DOE Program Officer)  Graeme Henkelman (U. Texas)
Radoslav Adzic (BNL/NSLS)            Ralph Nuzzo (U. Illinois)
Simon Billinge (Columbia U./BNL)     Guofeng Wang (IUPUI)
Jingguang Chen (U. Delaware)         Judith Yang (U. Pittsburgh)
Richard Crooks (U. Texas)            Yimei Zhu (BNL)
Anatoly Frenkel (Yeshiva U./NSLS)    

Dear Colleague:
As you are aware, we are arranging a workshop for DOE PIs and students with interests in nanoparticles, in-situ analysis, and the oxygen reduction reaction at BNL for October 29-30, 2009. We are writing to obtain information from you and to let you know how the logistics for the workshop are developing.

Air Travel
For those flying into the meeting, the closest airport is Islip. Please see http://www.bnl.gov/maps/ for more information regarding travel to BNL from area airports. A link to this information will also be on the Workshop website located at http://catalysis.cm.utexas.edu.

Housing
No funds are available to cover the costs of this meeting, and therefore attendees will cover their own travel costs. Housing has been reserved for PIs in the BNL Guest House for Wednesday and Thursday night (cost: $106/night) and for students in the BNL dormitories (cost: $35/night). Attendees will pay for their housing upon arrival at the Guest House or dormitory and be reimbursed from individual grants. Please see http://catalysis.cm.utexas.edu for information on how to make your housing reservation.

Registration
There is a registration fee of $85 per person. This registration fee will cover the cost of all food and beverages provided during the workshop. We have set up a workshop website so that you may get the most up to date information at any time http://catalysis.cm.utexas.edu. Registration can be handled in two ways. (1) We have set up a mechanism where you may pay the registration fee online by credit card. The direct link for registration is http://utdirect.utexas.edu/txshop/list.WBX?component=0&application_name=CMCHEMIS&cat_seq_chosen=05&subcategory_seq_chosen=000. (2) You may send a check made out to The University of Texas at Austin to the following address:

Angie Nelson
The University of Texas at Austin
Chemistry and Biochemistry
1 University Station A5300
Austin, TX 78712-0165

Meals
The following meals will be provided during the workshop:
Thursday – Continental breakfast, beverage service, lunch, reception, and dinner.
Friday – Continental breakfast and beverage service. Meeting concludes at noon. The registration fee will cover the costs of food and can be reimbursed from your individual grant accounts.

**Information we need from you**

We need to know the following information:

- Do you need a room at BNL
- Do your students need a room at BNL
- Names, email addresses, and if male or female for each student
- Do each of you have a BNL Guest ID
- Will your students present a poster

BNL has specific registration procedures that must take place prior to your arrival. If you are a foreign national, and do not already have a BNL Guest Number, we need this information by September 25.